# **Understanding your**

## **Thomson Reuters UKI Legal Invoice**

### **Print subscription services**

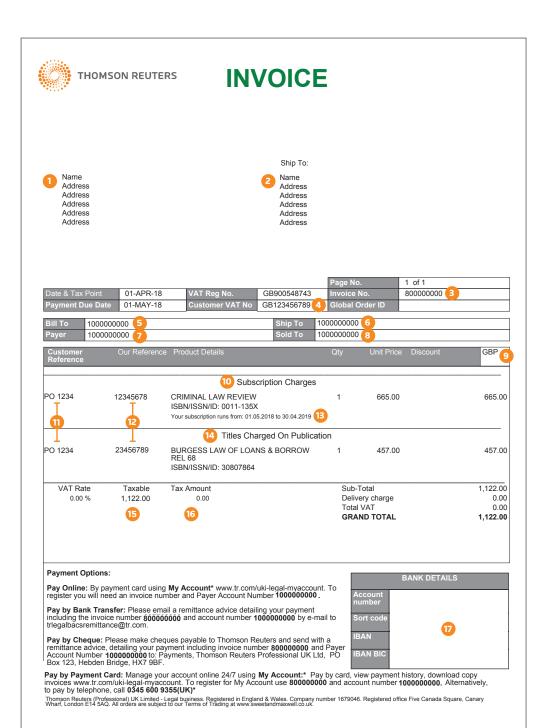
Invoices cover products that have been renewed or sent in the previous calendar month (subscriptions are typically renewed a month before their start date).

#### **Non-subscription titles**

Invoices are sent when goods are despatched.

#### **Online services**

Invoices can be issued at any time, but typically cover services that have been delivered in the previous calendar month.



- 1 The address where we send your invoices
- 2 The address where we send your goods/supply your services
- 3 Invoice number
- 4 Your VAT number
- 5 Account number of the person/organisation that receives the invoice
- 6 Account number of the person/organisation that receives the goods/services
- 7 Account number of the person/organisation that pays the invoice
- 8 Account number of the person/organisation that placed the order
- 9 Invoice currency
- 10 This section lists annual subscription products
- 11 Your order reference/ PO number
- 12 Thomson Reuters order number
- 13 Your subscription period
- 14 This section lists Charge By Release and Standing Order products
- 15 Taxable amount
- 16 VAT charged
- 17 This box contains our bank details for payments by bank transfer